



Title

Home Address

Postal Address (if different to above)

Personal Details

Date of Birth Female Male

Employment Status

Highest level of education

Course Details

Select Course

Select Course Start Date

How did you hear about Melbourne College of Cosmetic Tattooing

Payment

Payments can be made via Eftpos, direct deposit, cash or credit card over the phone.

Direct Deposit Details:

Melbourne College of Cosmetic Tattooing

Bank: CBA

BSB:063 185

A/C: 11154546

Please quote your full name as reference so your payment is allocated correctly.

MELBOURNE COLLEGE OF COSMETIC TATTOOING



Application Declaration - This section MUST be completed. If left blank your enrollment will not be accepted

PRIVACY NOTICE

Melbourne College of Cosmetic Tattooing will use the information provided by you on this enrollment form for the purpose of general participant administration, planning and communication. Information may also be submitted to the Department of Education, Employment & Workplace Relations for research, statistical & internal management purposes only. In supplying the requested information, you have consented to the use of the information for those purposes. Information provided will be held securely. You may access, correct or amend your personal details by contacting info@accosmetictattooing.com.au

REFUND POLICY

1.1 This policy is applicable to paying participants only.

1.2 Where cancellation is made less than 7 (Seven) working days prior to the commencement of a course, 100% of the course fees will be still be charged.

1.3 Deposits are non-refundable as they secure a placement for you and withhold a placement for another student wishing to secure this date

1.4 All requests for refunds will be acted upon within 90 days.

1.5 Melbourne College of Cosmetic Tattooing reserves the right to expel a participant for serious breach of discipline. Fees will not be refunded.

1.6 A 1.5 % surcharge fee applies to Credit Card payments.

1.7 Because education is an intangible object and cannot be returned, there will be no refunds after a payment for a class has been completed.

COMPETENCY POLICY

Melbourne College of Cosmetic Tattooing has the right to deem a student 'not competent' at the end of their course. Should a student be found 'not competent' a day will be arranged for the student to return and complete procedures on extra models. If the student is deemed not competent after the extra training day another day will be arranged at a cost of \$850.00. Certificates will be withheld until competency has been achieved.

DECLARATION

I, _____ apply for admission for the above listed course and declare that:

- a) I would like to apply for enrolment with Melbourne College of Cosmetic Tattooing
- b) I agree to abide by the rules and protocols set by MCCT.
- c) I agree to maintain good and proper behaviour during my enrolment.
- d) I understand my enrolment can be suspended or cancelled should I breach this including endangering myself or others.
- e) I understand a non-refundable holding deposit is required at time of enrolment.
- f) I understand all fees must be paid on commencement of course start date.
- g) I have read, understand and agree to the organisations Refund Policy
- h) I believe I am capable of completing this course and meet the prerequisites for this course;
- i) The information I have provided is true and correct to the best of my knowledge; and
- j) I understand and accept that the information I provide will be used for the purposes outlined in the Privacy Notice.
- k) I understand no Refund is given after completion of my course.



Intellectual Property and Non-Disclosure Form

A substantial amount of intellectual property and proprietary information are involved in the delivery of Melbourne College of Cosmetic Tattooing's program and these remain the property of Melbourne College of Cosmetic Tattooing.

Intellectual property includes all learning resources, assessment tools, scenarios, activities and practical assessments.

All learning and assessment materials will not be photocopied, reproduced, distributed or disclosed to a third party unless authorized in writing by the copy right owner.

I understand and am aware that these learning and assessment materials are under the copy right of Melbourne College of Cosmetic Tattooing.